



VOLUNTEER OPPORTUNITY: VOLUNTEER COORDINATOR

Lifting Hands International is an impact-focused nonprofit organization dedicated to providing clear and meaningful ways for you, your family, and your community to help refugees at home and abroad.

Our vision is to create a world where compassion transcends national, ethnic, religious, and political divides.

Since 2016, our dynamic and passionate team has responded to the ongoing refugee crisis by meeting the most immediate and vital needs of thousands of refugee families. With minimal overhead and a legion of volunteers, we fill gaps and rapidly adapt to conditions on the ground in ways larger organizations often can't.

We are searching for a **Volunteer Coordinator** to run recruitment for our refugee project in Serres, a small town about an hour away from Thessaloniki in Northern Greece. The start date for the position is October 14.

As Volunteer Coordinator, you would:

- write and manage all recruitment posts across websites and social media
- be responsible for all contact with potential and incoming volunteers—this includes providing initial information, conducting video interviews, and ensuring they have all info and contacts they need as they prepare for their time with us
- work closely with our field coordinators and program managers to ensure all recruitment needs are being met
- manage our volunteer logistics spreadsheet, housing timetables and application database
- be responsible for ensuring all outgoing volunteers receive the right information and support when they leave the field and return home
- also work in one of our many programs in addition to the coordination tasks

Minimum commitment of 90 days, age requirement 21+. We offer a free bed in our apartments and a small monthly stipend (\$180-230 based on qualifications and length of commitment). After spending some time on the ground it's also possible to work remotely.

To apply, please send your CV and cover letter to Candace: greecevolunteer@liftinghandsinternational.org